



State of Utah

GARY R. HERBERT
Governor

GREG BELL
Lieutenant Governor

DEPARTMENT OF TRANSPORTATION

JOHN R. NJORD, P.E.
Executive Director

CARLOS M. BRACERAS, P.E.
Deputy Director

MEMORANDUM

Date: 1/12/2011

To: Region Directors, Program Managers, & Project Managers

From: Randall R. Park, P.E. Director of Project Development

cc: Carlos Braceras, Lisa Wilson, Bryan Adams, Cory Pope, Ahmad Jaber

Re: Design Build Selection Process Manual of Instruction

New Manual of Instruction

The Department has developed and adopted a new manual of instruction (MOI) that gives direction on how selection processes occur on Best Value Design-Build projects. "Best Value" includes projects with a combination of technical and price components or a fixed price-variable scope.

The MOI also covers the following:

- lessons learned
- selection process diagram from analysis and evaluation through the final selection
- guidance as to the importance and development of project goals
- defines team members' roles and responsibilities to assist in the procurement and advertising.

The Department takes the selection process very seriously and understands the need for fairness and consistency; therefore, ***the Department will not deviate from the MOI, unless approved by the Deputy Director.***